

BY LAWS OF THE NORTH AMERICAN SOCIETY OF PEDIATRIC
AND ADOLESCENT GYNECOLOGISTS

September 28, 1986

ARTICLE I NAME

The name of this organization shall be: The North American Society for Pediatric and Adolescent Gynecology.

ARTICLE II OBJECT

The object of this organization is to develop information and educational services for the health care profession so that they may better deal with the problems of pediatric and adolescent gynecology. In addition, to develop educational services for the adolescent and their parents.

ARTICLE III MEMBERSHIP

The membership of this organization shall consist of active, honorary, life, and associate members. The membership shall be opened in all of these categories to health care professionals in the continent of North America.

ARTICLE IV MEETINGS

Section 1

There shall be an annual meeting of the society that shall consist of a scientific meeting and a business meeting.

Section 2

The time and place of the meeting shall be determined by the executive board of the organization.

Section 3

Notice of the time and place of the meeting shall be sent to all members of the organization at least thirty days prior to the meeting.

Section 4

Thirty members shall constitute a quorum for the conduct of the business meeting.

ARTICLE V OFFICERS

Section 1

The officers of this organization shall be (A) President; (B) President-elect; (C) Vice-President; (D) Secretary; (E) Treasurer.

Section 2

Duties of the officers:

A. President

- 1) To be the executive officer of the organization
- 2) To serve on the executive board and submit reports and recommendations to the executive board.
- 3) To consider problems arising in the organization and act upon them.
- 4) To call and preside at the annual business meeting and at any other meetings of the organization.
- 5) To direct and coordinate the activities of the various committees as defined by the executive board.
- 6) To encourage recruitment and enhancement of membership of the organization.

Article V, Section 2 cont'd...

- 7) To maintain effective liason with other professional organizations who are interested in the health care problems of the pediatric and adolescent gynecologic patient.
- 8) To evaluate the qualifications of applicants for membership in all categories and to make recommendations to the executive board.

B. President-elect

- 1) The President-elect shall serve on the executive board.
- 2) The President-elect shall serve on the program committee
- 3) In the case of the death of the President of the organization, the President-elect shall fullfil his term and then complete their own term.

C. Vice-President

1. The Vice-President shall preside at all executive board meetings in the absence of the President.
- 2) The Vice-President shall assume all the duties of the President in the absence of the President from any meeting at which he was to preside.
- 3) The Vice-President shall be chairman of the membership committee.

D. Secretary

- 1) The Secretary shall be responsible for the records of all executive board and executive committee meetings, and this officer shall be responsible for receiving and distributing all correspondence to the executive board.
- 2) This officer shall perform all other ordinary duties considered to be that of this office.

E. Treasurer

- 1) The Treasurer shall be responsible for the accounts of the organization and submitting financial statements on an annual basis. In addition, the Treasurer shall be chairman of the finance committee.

Section 3

The election of officers

Section 3 cont'd...

A) Method of election

The president shall appoint a nominating committee which shall consist of three members of the executive board and three active members of the organization. The immediate past president shall act as chairman of the nominating committee. The nominating committee shall present the executive board for approval a slate of candidates. The slate shall then be presented at the annual business meeting of the organization for any additions and/or approval. The slate adopted shall be sent to all members of the organization for balloting by mail according to the procedures determined by the executive board of the society.

B) Replacement

Whenever, in the opinion of the executive board and subject to executive board guidelines, an officer has vacated or has failed or is unable to fulfill the duties of his office, the executive board shall elect a replacement to complete the unexpired term.

C)

The President and President-elect may not succeed themselves.

D) The Vice-President, Secretary and Treasurer shall be elected by the membership and may succeed themselves.

E) Voting members of the executive board shall be the officership and five additional members.

Section 3 cont'd...

F) The executive board may elect other officers and adopt by-laws and regulations for the management of its own affairs, provided such by-laws and regulations are not in conflict with those of the organization.

G) Eight voting members shall constitute a quorum for a meeting of the executive board.

H) Executive Committee

The executive committee of the organization shall consist of the elected officership. This committee shall meet as deemed necessary upon the call of the President and will transact organizational business that may arise between the annual business meeting and stated executive board meetings.

ARTICLE VI DUES

The annual dues shall be levered upon the membership as determined by the executive board.

Section 2

Funds shall be collected, administered and accounted for in a manner to be established by the executive board.

Section 3

Dispersment of funds shall be made only upon the authority of an order signed by the Treasurer, or in his or her absence by the Secretary.

ARTICLE VII COMMITTEES

Section 1

The president shall appoint those standing committees which are necessary for the efficient functioning of the organization. The chairman may also appoint other committees as being desirable.

ARTICLE VIII AMENDMENTS

Section 1

Amendments to these by-laws may be made by submission of any proposed amendment at a regular business meeting of the organization. Following introduction, the amendment shall be referred to the by-laws committee, the chairman of which will then report its deliberations to the executive board. This amendment will then be submitted to the entire fellowship of the organization by mail, and a final vote will be taken at the next business meeting following such publication.

Section 2

An affirmative vote of two-thirds of the fellows present and two-thirds of the membership present and voting at the annual business meeting, at which the vote is taken shall be necessary for adoption.

ARTICLE IX PARLIMENTARY AUTHORITY

"Sturgis/Standard Code of Parlimentary Procedure" shall govern the conduct of the business of the organization, except when in conflict with the rules or policies of the organization, in which case, the latter rules or policies will

Article IX cont'd...

govern.